

# SUSAN L. FEDERMAN

Web Designer / Instructor

## EXPERIENCE

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August 2005 – present, Coral Springs Charter School, Coral Springs, FL

*Web Design Teacher/School Webmaster*

- Developing and implementing lesson plans according to the Sunshine State Standards and Curriculum Benchmarks
- Utilizing successful teaching strategies and classroom management adhering to the Florida Educator Competencies
- Communicating with students and parents on a daily basis; Receiving recognition and appreciation from parents
- Upholding a safe, positive and inviting classroom environment
- Assessment: Tests, Quizzes, Reports, Projects (logos, websites)
- Administering tutoring sessions after school
- Maintaining the school website (design, and uploading of new data via FTP)
- Basic troubleshooting on the classroom computers as problems arise
- Mentoring, coaching and training a new teacher with instructional strategies, lesson planning, and technology

September 2003 – June 2005, Ramblewood Middle School, Coral Springs, FL

*Teacher Assistant/Media Tech Specialist/Substitute*

- Assuming all responsibilities of a Media Specialist's assistant
- Assisting students with internet research and various computer applications
- Performing minor repairs on books as well as technological equipment
- Designing and maintaining the media center website
- Substituting on a frequent basis
- Teaching and supervising the Ramblewood Middle Color Guard

July 2000 – present\*, Bronze Incorporated, Boca Raton, FL

*Graphic Designer/Customer Service Representative (\*Contractor)*

- Designing corporate identity and various promotional materials
- Answering customer questions while upholding high public relation etiquette
- Collecting and organizing data
- Maintaining an extensive database
- Successfully reaching new clientele through internet research and marketing

## EDUCATION

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Present, Florida Atlantic University, Boca Raton, FL

- Pursuing a Master's Degree in Education
- Current G.P.A: 3.7

May 2001, Florida Atlantic University, Davie, FL

- Earned a Bachelor of Fine Arts Degree in Graphic Design
- 4-year Florida Bright Future Scholarship
- G.P.A at Graduation: 3.4
- Dean's List

## ATTRIBUTES / SKILLS

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- Creativity, Ingenuity, Originality
- Diligence, Patience, Flexibility, Empathy
- Ability to Multi-task, Efficient Organizational Skills, Team Player
- Fluent in English and Spanish
- Computer/Technical Proficiency in both MS Windows and Mac OS
- Web & Graphic Design: HTML; xhtml; DHTML; CSS; basic Javascript; SEO; Meta tags; Macromedia Dreamweaver; Adobe Illustrator, Photoshop and ImageReady
- Other: Microsoft Word, Outlook, Excel, Access, Publisher and PowerPoint